**FACILITY NAME**

**CommonWell Health Alliance Services**

We are pleased to provide our patients with the opportunity to participate in the CommonWell network. The CommonWell network provides participating providers access to health information regardless of where the patient receives care. Participating providers may connect to other participating providers electronic health records to view health information for patients enrolled in the network as they deem necessary. This helps a patient’s providers—primary care practitioners, specialists, hospitals, and clinics—to have ready access to patient health information. For example, if you go to an emergency room or clinic that participates in the CommonWell network, the healthcare providers would be able to access your health information to help make treatment decisions for you.

If you choose to participate in the network, the following information will be made available to participating providers: (1) records of allergies and drug reactions; (2) medication and immunization history; (3) transcribed diagnostic and treatment records; (4) procedure records; (5) problem lists and diagnoses; and (6) notes from the patient’s practitioners. A list of participating providers may be viewed at [www.commonwellalliance.org/providers/](http://www.commonwellalliance.org/providers/).

You are not obligated to participate in the network. Participation in the network is not a condition of receiving care. If you choose to opt-out, your health information will not be available through the network for other participating providers to utilize in providing care and treatment to you. If you decide to opt-out, you can change your mind at any time. If you are opted-out, understand that your health information will **NOT** be shared electronically through the CommonWell network. This means your health information will not be available through the network to other providers.

Likewise, you can opt-in now but later change your mind and opt out. Contact the Business Office for information on how to opt-in or opt-out of the network.

CommonWell maintains responsibility for the privacy, security and availability of its network. It does not store any health information and uses measures to help ensure data is transmitted securely. We do not own or manage the CommonWell network. We do not have any control over which practitioners, specialists, hospitals, and clinics choose to participate in the network. When enrolled, our providers may still ask you to complete health history forms and provide other health information to ensure that your information is accurate and up to date.

If you decide to opt-out now or later date, you may do so by completing a *Patient Opt-In/Out-Out Form*. A request to opt-out will be effective approximately three (3) business days after receipt of this form by the Business Office and will not apply to any health information made available through the CommonWell network before that date.

If you are currently opted-out of CommonWell but would like to opt back in, ask the Business Office for the *Patient Opt-In/Out-Out Form* by completing a new form and initialing the **OPT-IN**. A request to opt-in will be effective approximately three (3) business days after receiving this form by the Business Office and will not apply to any health information created before that date.