

MINUTES OF THE KEARNY COUNTY HOSPITAL BOARD OF DIRECTORS
November 28, 2011

BOARD MEMBERS PRESENT: Pauline Neff, Hatty Rebel, Jon Wheat, Marilyn Wolfe and Raymond Yakel

OTHERS PRESENT: Mary Bentley, CRNA; Heather Combs Platter; Susan Daniels, CFO; John Loebl, CEO; Drew Miller, MD; Arlo Reimer, MD; Sue Stingley, RN, DNS; Pam Twilleger, RN, HPRV DON; and Donna Winright

The Finance Committee of the Board of Directors met at 2:00 pm on November 28. Members in attendance were Jon Wheat and Marilyn Wolfe. John Loebl and Susan Daniels were also present. The committee reviewed the financial report for October 2011 and the need to convert the current lease with Western State Bank for the electronic health record to a loan. The committee also received an update on central registration.

The Kearny County Hospital Board of Directors was called to order by Jon Wheat, Chairman at 6:03 pm. Jon asked to amend the agenda by adding discussion about the annual Nurse Practitioner reviews under the administrative report. The agenda was approved as amended.

Sue Stingley presented the hospital nursing report. She reported that the hospital is participating in a KFMC Quality Improvement Project called Stop CAUTI (Catheter Acquired Urinary Tract Infections). The facility Infection Control nurse, Mary De La Rosa, is leading the 18-month project which begins in January 2012. KFMC requires facilities to have Board of Director approval to begin the program. The Board members unanimously agreed to participate in the program.

Pam Twilleger presented the HPRV / Assisted Living report. The census is up at both Assisted Living and HPRV. There are currently 38 residents at HPRV with 2 potential residents and there are 27 residents living in 24 apartments in Assisted Living.

She also reported that LeadingAge Kansas (previously known as The Kansas Association of Homes and Services for the Aging or KAHSA) has successfully negotiated increased HCBS rates for residents in Assisted Living.

Pam provided a report on the State Survey that took place November 3 – 9, 2011. HPRV was cited with 8 deficiencies. The Surveyors also complimented the facility on the quality of care and services provided to the residents.

Dr. Reimer reported that the facility is changing radiology groups. Effective January 3, 2012, the facility will utilize services from Plains Radiology Group located in Kearney, Nebraska.

Based on discussions during the strategic planning process, Dr. Reimer presented changes to provider services at the Deerfield clinic. Beginning February 6, 2012, the Deerfield clinic will be staffed by Helen Heinitz, ARNP, Monday thru Thursday and Dr. Reimer will see patients on Fridays. Tammy Meisel, ARNP will also see patients on Tuesdays in Deerfield. The Board

discussed necessary cosmetic improvements to the Deerfield clinic and authorized John to work with clinic staff to make those improvements.

Dr. Reimer also reported on the Electronic Health Record (EHR) in the clinic. Some initial glitches in the e-prescribing component have been fixed. The clinic is working toward meeting Meaningful Use criteria and is running reports to track progress. The clinic's goal is to achieve Meaningful Use by April 2012. They will have to meet Meaningful Use by October 2012 to qualify for maximum reimbursement. The Hospital has a goal of meeting Meaningful Use in 2013.

Sue provided additional information about the EHR process. The site evaluation for Computerized Physician Order Entry and Physician Documentation at the hospital is scheduled for November 29 – December 1, 2011. The Pharmacy component is working fairly well with some interface issues still needing to be worked through. Optimus, the long-term care EHR, proved to be a helpful tool during the survey process.

As part of the consent agenda, John Loebel provided information about the holiday events for the employees and residents. The Annual Employee Awards Banquet is Saturday, December 3rd. The Christmas party for the LTCU is scheduled for Wednesday, December 14 and the Christmas party for Assisted Living residents is scheduled for Thursday, December 15. This year employees are acting as Secret Santas to make sure that every resident receives a gift at the parties. All members of the Board and their spouses are invited to attend the resident parties as well as the employee awards banquet.

The HPRV Holiday Bazaar was once again a success with over \$2000 raised for the HPRV Resident Activity fund. Thank you to the residents and volunteers who made and donated items for the event. We also appreciate the generosity of the staff and community members who shopped at the Bazaar. Lori Barnes and Tori Haney from the Activities Department did a great job coordinating the event.

There are a number of activities scheduled for the holiday season that will demonstrate the continuing efforts of our employees to contribute to our community.

- **Annual Food Drive** – We are in the midst of our annual food drive. On December 6 we will take what we have collected to the Kearny County Health Department who will distribute the food to needy people in the county.
- **Hosting an “Angel Tree”** – The Christmas tree in the hospital lobby will be decorated with “stars” for needy children in the community. Stars can be selected by employees or other community members who would like to purchase Christmas gifts for the child. The wrapped gifts and star are due back to the Health Department by December 15. The Health Department will deliver the gifts to the children.
- **Lakin Christmas Light Parade** – The facility will have a float in the parade supporting this year's theme of “Rudolph's Rockin' Christmas”.

The Board unanimously agreed to move the December meeting to Monday, January 9, 2012 to allow Board members and staff to celebrate the Christmas holiday with their families.

Susan Daniels presented the October financial report. She discussed the changes in the format of the income statement. Statistically, it was a slow month for most of the departments. Gross revenue was \$1,550,483 which was just under budget by \$7,455. Deductions from revenue were (\$333,761) compared to the budget of (\$381,807). Net patient revenue was \$1,250,477 which was

\$46,034 greater than what was budgeted. The year-to-date operating expenses of \$5,727,425 are \$61,533 more than what was budgeted for the first four months. The net loss for the month was (\$91,936) compared to a budgeted loss of (\$57,703). The Board approved the October financials, checks #073807 – 073990 in the amount of \$300,034.89 and electronic transfers in the amount of \$886,312.33.

Susan discussed the reason why we need to convert the lease with Western State Bank to a loan for the EHR. The lease would not allow us to claim reimbursement from Medicare and Medicaid until we could actually show ownership which would not be until the end of the five year lease term. By making it a loan, we can begin to receive reimbursement under the American Recovery and Reinvestment Act as soon as we meet Meaningful Use. There will be no change in the interest rate or in the amount of the quarterly payments. The Board approved a motion to convert the lease with Western State Bank to a loan. Susan will bring the necessary paperwork for Board members to sign at the January 9 meeting.

John presented the Administrative Report. Board members were provided with a draft copy of the Strategic Plan for review and approval. After much discussion the Board agreed to table approval until the next meeting with the understanding that John would continue to act on items requiring attention prior to the final approval of the plan. In addition, all Board members were encouraged to attend a future meeting with the Kearny County Commissioners to discuss space issues in the clinic. Board members will be notified when the meeting date is set.

There was discussion about the annual evaluations for Tammy Meisel, ARNP and Helen Heinitz, ARNP. Marilyn Wolfe and Raymond Yakel volunteered to conduct the reviews. John will assist them.

There were no items for the Discussion/Approval agenda.

Because the topic of “Conflict of Interest” is so critical, the Board Education session was tabled until a later meeting when all Board members can attend.

The Board moved to go into executive session for 30 minutes to discuss a personnel issue with the Board, John and Susan requested to stay. At 7:05 pm the Board entered into executive session. The Board returned from executive session at 7:25 pm with no further action from the Board necessary at this time.

It was moved, seconded and unanimously approved to adjourn the meeting at 7:25 pm.

Respectfully submitted,

Marilyn Wolfe, Treasurer

Approved:

Jon Wheat, Chairman

Heather Combs Platter, Recording Secretary